

THE MICHAEL C. REILLY SCHOLARSHIP FUND, INC.  
P.O. Box 907  
Ramsey, New Jersey 07446  
Email: [reillyscholarship@me.com](mailto:reillyscholarship@me.com)

Michael F. Reilly  
*President*

March, 2010

Paul W. Vander Velde  
*Treasurer*

Monica C. Reilly  
*Secretary*

### GENERAL INFORMATION

The Michael C. Reilly Scholarship Fund will award funds to the children or siblings of active duty, retired or deceased members of the Fire Department of the City of New York. The recipients will be about to enter, or attending, an accredited college or university and the money awarded will help defray the cost of tuition and related educational expenses. To the best of our knowledge, it is the only scholarship that specifically includes siblings.

It is anticipated that the Michael C. Reilly Scholarship Fund will provide two awards this year in the amount of \$2,000 each. While the amounts being awarded this year are modest, we believe that “every little bit” can help.

**KEEP A COPY OF THIS INFORMATION, AS WELL AS A COPY OF YOUR APPLICATION AND SUPPORTING DOCUMENTS FOR YOUR RECORDS.**

### APPLICATION REQUIREMENTS & INSTRUCTIONS

- ... You must be the daughter/son or the brother/sister of an active duty, retired or deceased member of the Fire Department of the City of New York. **If you have more than one family member who is / was a member of FDNY, please attach an additional typewritten statement to your application. This statement must include their name, rank, location (include borough) and status (active, retired, deceased & date) as well as your relationship to them.**
- ... You must be a high school senior, OR currently enrolled in an accredited college or university.
- ... You must submit all required documentation with your application. **Incomplete applications will not be considered.**

... **All applications must be postmarked no later than May 15, 2010.** Applications postmarked after this date will not be considered. We suggest you submit your application as soon as possible. Award recipients will be notified on or before June 1, 2008.

... Please read the application thoroughly and complete as appropriate for your situation.

... Please be aware that your participation in community service will be of the utmost importance. Giving back to the community was very important to Michael.

... All applications must be mailed to:

**The Michael C. Reilly Memorial Scholarship  
P.O. Box 907  
Ramsey, New Jersey 07446**

... If you have any questions regarding the application process please email us at: [contact@michaelcreillyscholarship.org](mailto:contact@michaelcreillyscholarship.org). We will do our best to respond to you in a timely manner. We strongly encourage you to use the information below as your personal "check list".

### **FOR HGH SCHOOL STUDENTS**

... You must submit an official copy of your high school transcript.

... You must also submit the following:

1. A recommendation from your guidance counselor.
2. At least one recommendation from a current teacher. Please do not submit more than two.
3. At least one letter of personal recommendation from a non-relative. This may be from an employer / former employer or an adult you have worked with on a community service project. Letters from an employer / former employer or community service project leader must be on official letterhead.
4. Please write a statement (less than 500 words) that describes a community service project you have participated in and what you learned from it OR describe an adverse situation you have overcome. Alternatively, you may submit a statement describing the person who has had the most influence in your life and why.
5. If you have already received a letter(s) of acceptance, please include a copy. If you are still in the "waiting" process, please notify us by email immediately when you receive written notification.

**FOR CURRENT COLLEGE / UNIVERSITY STUDENTS**

... You must submit an official copy of your transcript.

... You must also submit the following:

1. At least one letter of recommendation from your academic advisor or professors/instructors from your last semester. Please do not submit more than two.
2. At least one letter of personal recommendation from a non-relative. This may be from an employer / former employer or an adult you have worked with on a community service project. Letters from an employer / former employer or community service project leader must be on official letterhead.
3. Please write a statement (less than 500 words) that describes a community service project you have been involved with and the personal rewards you gained from it OR describe an adverse situation you have overcome. Alternatively, you may submit a statement describing what you hope to achieve within the next ten years.

*“Leave everything a little bit better than you found it”*  
~~~ *FF Michael C. Reilly, Engine Co. 75*